**Morley Parish Council**

Draft Minutes of Parish Council Meeting held at Morley Village Hallat 7.30 pm on 21 October 2019

**Present:** Craig McLeod (CM) (Chair),Jon Blake (JB), David Hastings (DH), David Eckles (DE), Ellen Leary (EL), Brian Clarke (BC), Innes Chapman (IC)

**In attendance:** Gareth Roderick-Jones (Parish Clerk), District Cllr Richard Elliott

**1 To receive any apologies**: County Cllr Margaret Dewsbury

**2** **To accept and sign the minutes from 16 September 2019:** The minutes were accepted unanimously and signed.

**3** **To accept any declaration(s) of interests:** none

**4** **Adjournment for Public Participation:** none

**5 Reports from District and County Councillors:**

District Councillor Elliott has been assured by SNDC planners that there is a proven need for a school as set out in the Wymondham College planning application. This is being dealt with by the District Council rather than the County Council as is normal with applications for school provision as Wymondham College is not considered a mainstream LEA school. The proposed school in South Wymondham has been delayed. The Wymondham College application will not be decided by delegated decision, but will go to the Planning Committee meeting in last November at the earliest.

**6 Matters Arising** none

**7 Planning matters** (previously circulated to councillors):

a 2019/1719 Wymondham College: the clerk will follow up with Cllr Dewsbury regarding the Highways aspects of the Wymondham College planning application.

**8 Financial Matters:**

a Approval of Payments (APPROVED):

|  |  |  |
| --- | --- | --- |
| **payee** | **description** | **amount** |
| Gareth Roderick-Jones | salary Oct 2019 | 194.36 |

b NOTED: bank balances as at 21 October 2019

current account £4,857.95 (includes half-yearly precept)

savings 1 £48.71

savings 2 £100.61

Balance £5,007.27

c NOTED: a CIL payment will be made to the PC on approximately 24 October, amounting to £3199.34. For the next agenda.

**9 Road Safety/Highways Issues**

a SAM2: Statistics will have to be obtained afresh on Deopham Road following a data crash. A resident has also requested the sign be placed on Golf Links Road where the road narrows and the speed limit changes from 40mph to 30mph.

b Speed limit on Deopham Road: the clerk read out email correspondence between County Cllr Dewsbury and NCC Highways Engineer Bob West. The conclusion is that if we wish to introduce 20mph WigWags we would have to do this from our own resources. The clerk will approach County Cllr Dewsbury to see if anything is available from her Highways Fund to put towards the approximately £8-9k this would cost. District Cllr Elliott will also look into possible SNDC funding.

c Other: none urgent

**10 South Norfolk Climbing Club (SNCC) Governance Documentation:** A meeting between MVH Cttee and SNCC is scheduled for November; to be added to the next agenda

**11 Renewal of Community Asset Status of The Buck PH:** CM has submitted completed paperwork but SNDC have now requested a site plan. CM will check this requirement with SNDC.

**12 Community Woodland:** DH has investigated further and it emerges that originally this woodland was open to the public for a ten-year period which has now expired. Although the school have permissive use of the woodland, it is no longer open to the public. To make it properly usable by the school it requires maintenance. DH will follow up

**13 Morley Village and Sports Hall:**

a The gravel has now been laid and levelled and the slab paths replaced. Invoice for the next agenda.

b Derek Daniels Field sign. The MVH Committee have decided to use the two oak posts to affix the sign. However, they will donate two new posts to St Botolph’s Church.

**14 Litterpick Equipment:** The litterpick equipment (20 litterpickers, 20 hi-vis vests, 5 rolls of rubbish bags and 2 rolls of recycling bags) are ready for collection. JB will arrange collection, and the equipment will be stored at the Village & Sports Hall.

**15 Pond clearance:** EL has passed this on to Saffron Housing, who are responsible for maintaining the pond.

16 (duplicated item)

**17 St Botolph’s Clock:** DE checked and found that the clock was not working because it was jammed with pigeon nesting material. He has freed the mechanism, and will attempt to adjust the time when the clocks change next Sunday.

**18 Review of Governance Documents:**

a Financial Regulations: the clerk will redraft the Financial regulations in two formats – an updated version of the current document, and a simplified version. Both will be sent out for comment before the next meeting and placed on the next agenda for a final decision.

b Risk Assessment: DE will send a draft of a clause concerning child protection at Turner Field to the clerk; the clerk will redraft and send it out for comment before the next meeting. This will be added to the next agenda.

**19 Correspondence:** correspondence previously circulated to councillors was noted.

**20 AOB/Items for next agenda**

As noted in items above, plus: two fencing rails at Turner Field are broken; building work at the Chapel on Chapel Road will begin next week, and this will include piling work.

**21** **Date of Next Meeting:** Monday 18 November 2019 at 7.30pm.