**Morley Parish Council**

Draft Minutes of Parish Council Meeting held at Morley Village Hallat 7.30 pm on 18 November 2019

**Present:** Craig McLeod (CM) (Chair),Jon Blake (JB), David Hastings (DH), David Eckles (DE), Ellen Leary (EL), Brian Clarke (BC), Innes Chapman (IC)

**In attendance:** Gareth Roderick-Jones (Parish Clerk), District Cllr Richard Elliott, County Councillor Margaret Dewsbury

**1 To receive any apologies**: none

**2** **To accept and sign the minutes from 21 October 2019:** The minutes were accepted unanimously and signed.

**3** **To accept any declaration(s) of interests:** none

**4** **Adjournment for Public Participation:** none

**5 Reports from District and County Councillors:**

County Councillor Dewsbury reminded councillors of the ongoing public consultation regarding the Norfolk Fire and Rescue Service and urged councillors and members of the public to respond. She informed he council of changes to the main Highways contractor: in future highways work is to be carried out by Norse, though this will not affect the way highways issues are reported. On 30 November, lottery ticket holders can have free family entry to any of the Norfolk Museums. There will be grants to help communities celebrate VE day 8-10 May 2020.

**6 Matters Arising**

There was a meeting of the South Norfolk Climbing Club (SNCC) a week ago at which it was announced that activities will cease in December. A Norwich-based firm, Highball, are looking into running children’s training sessions, hiring the hall to do so. SNCC Trustees are considering handing over assets to the Village Hall Committee. The climbing wall has been in place for over three years so it is unlikely that Sport England are unlikely to be concerned about a change of operating arrangements, but DE will check. To be added to the next agenda.

**7 Planning matters** (previously circulated to councillors):

a 2019/1719 Wymondham College: We await a response from Wymondham College to the email from Norfolk County Council Highways requesting concrete proposals for traffic volume control and measures to ensure improved road and pedestrian safety. The council propose a meeting between members of the PC and Julie Taylor and the new prep school head on 2 December to discuss ways in which the two parties can collaborate on these issues; EL will make arrangements for this.

b 2019/2260 Hill Farm, Hill Road, two-bay cart lodge – NO COMMENT

c 2019/0725 Silva Cottage, Stone Brigg (revised) – this is newly arrived; councillors will check online and inform the clerk of any issues asap.

d 2019/2180 Wymondham College extension to dining hall and food storage area – NO COMMENT

**8 Financial Matters:**

a Approval of Payments AGREED:

|  |  |  |
| --- | --- | --- |
| **payee** | **description** | **amount** |
| Gareth Roderick-Jones | salary Nov and Dec 2019 | 389.72 |
| TTSR | grounds maintenance (contract 4/4) | 691.98 |
| B L Clarke | repairs to VH carpark & pathways | 840.00 |
| Play Inspection Co | annual RoSPA inspection fee | 78.00 |
| Poppy Appeal | Remembrance wreath | 17.00 |

b NOTED bank balances as at 31 October 2019

 current account £7,862.43 (includes £3199.34 CIL money from SNDC)

 savings 1 £48.71

 savings 2 £100.61

 Balance £8011.75

c Transfer of funds within accounts & allocation of CIL funds – deferred to next agenda when it can be considered alongside draft budget for 2020-21 and precept demand and once traffic issues are clarified (clerk will send figures out to councillors before the January meeting).

**9 Road Safety/Highways Issues**

a SAM2: the equipment is being dried out and will be reinstated soon

b Speed limit on Deopham Road: the purchase of further WigWags would probably not be a good use of funds. The issues around the Primary School are not normally speeding vehicles, but congestion and the fact that there is no safe route for pedestrians. It would be better to set the CIL money aside for use next year and to seek further funding next year for a trod between the Buck and the school, or part-way initially if the cost of paving the full distance is not feasible as a single project. The clerk will inform NCC Highways Engineer Bob West. JB will look up previous correspondence on this subject. For the next agenda.

c Other: none urgent

**10 Play Equipment:** A resident has come up with information about funding for new equipment; DE will follow up. DE pointed out some minor repairs; DE and JB will investigate and draw up a list of work to be done for the next agenda.

**11 Renewal of Community Asset Status of The Buck PH:** CM has submitted paperwork and it is now in the hands of SNDC.

**12 Community Woodland:** The issue is ongoing. For the next agenda.

**13 Litterpick Equipment:** The litterpick equipment has been collected and will be delivered to the Village & Sports Hall.

**14 Review of Governance Documents:**

a Financial Regulations: the simplified version will be resent. For the next agenda.

b Risk Assessment: DE will send a draft of a clause concerning child protection at Turner Field to the clerk; the clerk will redraft and send it out for comment before the next meeting. This will be added to the next agenda.

**15 Correspondence:** correspondence previously circulated to councillors was noted. Also NCC are investigating flooding on the road near The Buck and conclude that the owners need to maintain their ditches – owners are SNDC and this information was sent to NCC.

**16 AOB/Items for next agenda**

As noted in items above

**17** **Date of Next Meeting: Monday 13 January 2020** at 7.30pm (**NOTE** this meeting is earlier than usual because we have to meet the deadline for submission of our precept demand)

Further meeting dates for 2020: 17 Feb, 16 March, 20 April, 18 May, 15 June, 20 July, 21 September, 19 October, 16 November