**Morley Parish Council**

Draft Minutes of Parish Council Meeting held remotelyat 7.30 pm on 18 May 2020

*Because of restrictions imposed during the coronavirus pandemic, this meeting was held remotely via teleconferencing software.*

**Present (online):** Craig McLeod (CM) (Chair),Jon Blake (JB), David Hastings (DH), David Eckles (DE), Ellen Leary (EL), Innes Chapman (IC)

**In attendance:** Gareth Roderick-Jones (Parish Clerk), County Councillor Margaret Dewsbury, District Cllr Richard Elliott

**1 To receive any apologies**: none

**2** **To accept the minutes from 20 April 2020:** The minutes were accepted unanimously and will be signed at the next face to face meeting.

**3** **To accept any declaration(s) of interests:** none

**4** **Adjournment for Public Participation:** none

**5 Reports from District and County Councillors:**

**District Councillor Richard Elliott** informed the meeting of the following:

* humanitarian efforts throughout the area are well under way
* the focus of the District Council is now on planning for economic recovery including developing advice for social distancing in the retail sector
* the District Council is still being run by emergency committee, but there are hopes that this will return to normal in June
* as far as village halls and leisure facilities are concerned, we still await government guidance, but it is likely that they will be among the last facilities to reopen

**6 Matters Arising:** none

**7 Planning matters** (previously circulated to councillors):

a 2020/0811 Wymondham College – discharge of conditions relating to highway and pedestrian safety; the Case Officer has informed the applicant that the conditions cannot yet be discharged as insufficient detail of the safety measures has been provided; the Parish Council concur with this view.

c late planning applications if any (none)

**8 Financial Matters:**

a APPROVED Payments:

|  |  |  |
| --- | --- | --- |
| **payee** | **description** | **amount** |
| Gareth Roderick-Jones | salary May 2020 | 194.36 |
| Came & Co Ltd | annual insurance premium incl tax | 1205.61 |

b NOTED bank balances as at 10 May 2020:

current account £8956.39

savings 1 £48.75

savings 2 £100.70

Balance £9105.84

c APPROVED: clerk to prepare and send invoice for Village Hall’s share of the insurance premium at £723.37

d APPROVED: Certificate of Exemption for annual audit (to be signed as soon as possible)

e APPROVED: arrangements for annual internal audit; DE has volunteered to carry out an internal audit for another parish, who will in turn carry out ours. Clerk to arrange in near future and coordinate with DE.

**9 Road Safety/Highways Issues** deferred to next full meeting

**10 Climbing Wall update:** possibility of joining theAssociation of British Climbing Walls pending approval by the VH Committee; further information deferred to next full meeting

**11 Morley Youth Football Club:** pitch improvement measures have started; further details deferred to the next full meeting

**12 Maintenance issues around Village Hall**: the Turner Field barrier is down; JB will investigate and replace or repair it; other issues deferred to the next full meeting

**13 Grant for Play Equipment**: deferred to the next full meeting

**14 Correspondence:** correspondence previously circulated to councillors was noted; the clerk will query with SNDC two Non Domestic Rating Demand Notices for 2019-2020 and 2020-2021, relating to the storage containers at the Village Hall; with Rate Relief the demands are for zero but we need clarification for future reference as parish councils, registered charities and small sports organisations should not normally receive demands.

**15 AOB/Items for next agenda**

As noted in items above

**17** **Date of Next Meeting:** Monday15 June 2020 at 7.30pm (details of arrangements to be confirmed)