**Morley Parish Council**

Draft Minutes of Parish Council Meeting held at Morley Village Hallat 7.30 pm on 17 June 2019

**Present:** Craig McLeod (Chair) (CM),David Hastings (DH), David Eckles (DE), Jon Blake (JB), Ellen Leary (EL), Brian Clarke (BC), Innes Chapman (IC)

**In attendance:** Gareth Roderick-Jones (Parish Clerk), County Councillor Margaret Dewsbury, District Councillor Richard Elliott

**1 To receive any apologies**: none

**2** **To accept and sign the minutes from 20 May 2019:** The minutes were accepted unanimously and signed.

**3** **To accept any declaration(s) of interests:** DH in item 8a (payment); DE in item 10 (SNCC)

**4** **Adjournment for Public Participation:** none

**5 Reports from District and County Councillors:**

 County Councillor Dewsbury reported on the changes at Norfolk County Council, from a Committee system to a Cabinet system designed to ease the process of decision making. Speed limits around schools are being looked at by NCC but as this is a long-term project it would be worth while for the parish council to request a 20mph limit either side of Morley Primary School; IC will speak to Highways Engineer Bob West. (For next agenda.)

 District Councillor Elliott said that most activity at present at South Norfolk involved new councillors settling into their roles after the elections last month. He reminded the council that the Members’ Grants were available not only for parish councils but also other community groups. This also applies to the Community Action Fund. He will email details of funding opportunities to the clerk. He reminded councillors that Norfolk on Show would take place on 30 June at Long Stratton.

**6 Matters Arising** none

**7 Planning matters** (previously circulated to councillors) – no new applications

**8 Financial Matters:**

a Payments APPROVED:

|  |  |  |
| --- | --- | --- |
| **payee** | **description** | **amount** |
| Gareth Roderick-Jones | salary June 2019 | 194.86 |
| David Hastings | materials – Derek Daniels Field gates | 27.17 |
| WJ Turner & Partners | Turner Field annual rent | 160.00 |
| Came & Co | insurance (PC & VH Cttee joint policy) | 1111.16 |
| Abate Ltd | pest control  | 120.00 |
| Information Commissioner | annual fee (by Direct Debit – for info only) | 35.00 |

b NOTED: bank balances as at 9 April 2019

 current account £3556.40

 savings 1 £48.69

 savings 2 £100.56

 Balance £3705.65

c Approval of invoice to Village Hall Committee for share of insurance premium @ £666.70 + £117.00 reimbursement of planning application charges = £783.70 (clerk will itemise invoice and send to the VHC Treasurer)

d Changes to VAT regulations: noted that future VAT reclaims will have to be made via the HMRC online system

e Internal audit update: papers for audit to be delivered to the volunteer auditor 18 June 2019

f Public right to view accounts: noted that the period of 30 working days starts 17 June 2019

**9 Road Safety: Golf Links Road:**

* SAM2: there are no suitable poles either side of the school, so the next position will be outside the school (one period pointing west and the next pointing east). Stats will be prepared ready for the July meeting. EL will inform the school.
* The suspicious vehicle which might have been abandoned at the recycling centre has now been moved.

**10 South Norfolk Climbing Club (SNCC) Governance Documentation:** Ongoing; to be added to the next agenda. CM will speak to Corinna Pharoah (VHC) to see if progress can be made.

**11 Village Hall Carpark Maintenance:** BC will go ahead now that the Beer Festival is over, as agreed in the May 2019 meeting.

**12 Wymondham College Prep School:** The planning application has been delayed. In 2020 there will be 60 day students, with boarders starting in 2021. (For next agenda.)

**13 Recycling Centre Ownership**

It has been established that this piece of land belongs to SNDC.

**14 Review of Governance Documents**

 Financial Regulations and Risk Assessments have been circulated to councillors. However, this has been deferred to the next meeting to allow additional time for councillors to study them. (Next agenda.)

**15 Correspondence:** correspondence previously circulated to councillors was noted, including notification of a visit by the Rangers: items noted are as follows: strimming out verges on Chapel Road and Deopham Road, strimming around entrances to permissive footpath on Golf Links Road; trimming overgrowth near speed signs and road narrow signs on Chapel Road and Golf Links Road. Other items to be sent to the clerk this week.

**16 AOB/Items for next agenda**

Noticeboards are in poor repair; Freddy West will be asked to examine these and to carry out repairs or replacement as necessary.

**17** **Date of Next Meeting:** Monday 15 July 2019 at 7.30pm.