**Morley Parish Council**

Draft Minutes of Parish Council Meeting held at Morley Village Hallat 7.30 pm on 15 July 2019

**Present:** Jon Blake (JB) (Chair),David Hastings (DH), David Eckles (DE), , Ellen Leary (EL), Brian Clarke (BC

**In attendance:** Gareth Roderick-Jones (Parish Clerk)

**1 To receive any apologies**: Cllr Craig McLeod, Cllr Innes Chapman, District Cllr Richard Elliott, County Cllr Margaret Dewsbury

**2** **To accept and sign the minutes from 17 June 2019:** The minutes were accepted unanimously and signed.

**3** **To accept any declaration(s) of interests:** none

**4** **Adjournment for Public Participation:**

The councillors had a discussion with Julie Taylor, who is heading the Wymondham College Prep School project. Mrs Taylor was asked to describe the background to the project and the progress to date. The following points arose during the discussion:

* approval was obtained three years ago for a two-form entry primary school, initially for day pupils with boarding at years 5 and 6;
* this approval came as a result of identified need for primary places in this area;
* Wymondham College Prep will take some pressure off places at other schools in the area including Morley Primary – there is a map of the catchment area on the Wymondham College website;
* the boarding house will not be ready for boarders in 2020, but will be ready by 2021;
* at present, questions about the power and sewage at the site are being investigated;
* Wymondham College are determined that a trod path along Golf Links Road must be part of the planning approval, and are working to ensure this is funded by the Department for Education;
* the prep school classes will have a temporary home in an alternative building for the first two terms;
* before the formal planning application goes in, they are working on a detailed transport and traffic reduction plan, including rationalising the current school bus arrangements (EL will speak to Wymondham College’s Operations Officer regarding current anomalies in the bus system);
* formal planning application expected at the end of July, ready for the September Planning Committee meeting;
* help with a trod to/from Morley Primary is a possibility.

**5 Reports from District and County Councillors:** none

**6 Matters Arising** none

**7 Planning matters** (previously circulated to councillors) – no new applications

**8 Financial Matters:**

a Payments APPROVED (proposed DE, seconded JB and agreed unanimously):

|  |  |  |
| --- | --- | --- |
| **payee** | **description** | **amount** |
| Gareth Roderick-Jones | salary July/August 2019 | 388.72 |
| Freddy West | materials – repairs to noticeboards | 140.00 |
| TTSR Ltd | grounds maintenance | 691.99 |
| NorfolkALC | annual subscription | 176.41 |

b NOTED bank balances as at 9 July 2019

 current account £2103.21

 savings 1 £48.69

 savings 2 £100.56

 Balance £2252.46

c Internal audit update: the internal audit has been successfully completed and the Annual Return documents have been added to the website.

**9 Road Safety/Highways Issues**

* SAM2: this has been repositioned outside Morley Primary, for two weeks facing east, and now facing west. Data will be presented at the September meeting. For the next agenda.
* Speed limit on Deopham Road – for the next agenda

**10 South Norfolk Climbing Club (SNCC) Governance Documentation:** Ongoing; to be added to the next agenda

**11 Donation of oak posts to Morley St Botolph Church:** It was proposed that the Derek Daniels wooden sign be fixed to the wall of the Village Hall instead of on freestanding posts near the gate. In this case, the two oak posts could be donated to Morley St Botolph Church. Deferred: this will need the agreement of the VH Committee, who are due to meet again in September. For the next agenda.

**12 Wymondham College Prep School:** see Item 4 above

**13 Community Woodland**

There is a Community Woodland next to Morley Primary School. It is used occasionally, but it is in need of maintenance work. Ownership is unclear and will need to be established. It might belong to the trustees of Morley Agricultural. DH will speak to one of the trustees. For the next agenda.

**14 Review of Governance Documents**

 Financial Regulations and Risk Assessments have been circulated to councillors. However, this has been deferred to the next meeting to allow additional time for councillors to study them. (Next agenda.)

**15 Correspondence:** correspondence previously circulated to councillors was noted, including notification of a review of polling station arrangements (no changes in Morley), and renewal of the Mini Recycling Centre agreement with SNDC – clerk will complete form and submit.

**16 AOB/Items for next agenda**

Heating oil has been delivered to premises on Golf Links Road which are allegedly not occupied.

**17** **Date of Next Meeting:** Monday 16 September 2019 at 7.30pm.