**Morley Parish Council**

Draft Minutes of Parish Council Meeting held remotelyat 7.30 pm on 20 April 2020

*Because of restrictions imposed during the coronavirus pandemic, this meeting was held remotely via teleconferencing software. The meeting scheduled for 16 March was deferred pending government instructions and revised regulations.*

**Present (online):** Craig McLeod (CM) (Chair),Jon Blake (JB), David Hastings (DH), David Eckles (DE), Ellen Leary (EL), Innes Chapman (IC)

**In attendance:** Gareth Roderick-Jones (Parish Clerk), County Councillor Margaret Dewsbury, District Cllr Richard Elliott

**1 To receive any apologies**: none

**2** **To accept the minutes from 17 February 2020:** The minutes were accepted unanimously and will be signed at the next face to face meeting.

**3** **To accept any declaration(s) of interests:** none

**4** **Adjournment for Public Participation:** none

**5 Reports from District and County Councillors:**

**County Cllr Margaret Dewsbury** circulated her current report, and also her Annual Report by email before the meeting. Main points from her current report include:

* rural communities in this area are generally following social distancing guidelines, while at the same time providing neighbourly support and assistance;
* there is also a pair of teams headed by a senior NCC officer and the Chief Police Officer, who coordinate staff and volunteers engaged in logistics (bulk supplies, food deliveries, PPE supplies etc), assisting NHS efforts to prepare wards for coronavirus cases, move non-coronavirus patients and prepare mortuary space, and providing support for schools which remain open for the children of key workers, and also providing homework, activities and meals at home to those in need;
* staff whose roles are temporarily suspended have been redeployed to support call centres, assist social workers and help wherever there is a need;
* many organisations like theatres, libraries and museums are voluntarily offering activities and entertainment for children and adults;
* Adult Learning is offering a range of online courses with tutor support: some are free, and some are free taster sessions;
* NCC Cabinet meet weekly via teleconferencing.

**District Councillor Richard Elliott** informed the meeting of the following:

* the Help Hub set up jointly by SNDC and Broadland DC has been able to offer a great range of help and information to a large number of residents since it was set up (notices have already been placed on the three village noticeboards and on the website, and has also been circulated via social media);
* the District Council is currently being run by a small Emergency Committee: details on the SNDC website;
* the District Council have appealed to residents not to overload the domestic waste collection system. Many householders are using the unusual amount of time at home to clear out sheds and attics, and with the closure of public recycling centres the amount of material being put out at the kerbside is overwhelming. Residents are asked to spread the amount of rubbish over a number of collection dates.

**6 Matters Arising:** none

**7 Planning matters** (previously circulated to councillors):

a 2020/0385 La Belle Grange, Golf Links Road: conversion of garage to 2-storey extension – this application has been granted; the PC had no objections

b 2020/0594 Morley Primary School: discharge of condition 3 of 2019/2462 (archaeological report) NO COMMENT

c late planning applications if any (NONE)

**8 Financial Matters:**

a Payments APPROVED (proposed CM, seconded DE and agreed unanimously):

|  |  |  |
| --- | --- | --- |
| **payee** | **description** | **amount** |
| Gareth Roderick-Jones | salary March 2020 | 194.36 |
| Abate Ltd | pest control | 120.00 |
| Gareth Roderick-Jones | salary April 2020 | 194.36 |
| WJ Turner and Partners | Turner Field annual rent | 160.00 |
| Gareth Roderick-Jones | admin expenses 2019-2020 | 363.92 |

b NOTED bank balances as at 13 April 2020

 current account £5001.53

 savings 1 £48.75

 savings 2 £100.70

 Balance £5151.08

**9 Road Safety/Highways Issues** deferred to next full meeting

**10 Climbing Wall update:** deferred to next full meeting

**11 Morley Youth Football Club:** deferred to the next full meeting

**12 Maintenance issues around Village Hall**: deferred to the next full meeting

**13 Grant for Play Equipment**: deferred to the next full meeting

**14 Review of Governance Documents:** revisions to the Risk Assessment have been made according to the decisions of the PC and the new document can be signed by the Chair at the next opportunity.

**15 Correspondence:** correspondence previously circulated to councillors was noted

**16 AOB/Items for next agenda**

As noted in items above

**17** **Date of Next Meeting:** Monday18 May 2020 at 7.30pm (details of arrangements to be confirmed)