**Morley Parish Council**

**Draft Minutes of Annual Parish Council Meeting held at Morley Village Hall at 7.30 pm on 20 May 2019**

**Present:** Craig McLeod (Chairman) (CM), David Hastings (DH), Brian Clarke (BC), Jon Blake (JB), Innes Chapman (IC), Ellen Leary (EL)

**In attendance:** Gareth Roderick-Jones (Parish Clerk)

**1 To elect the Chairman of the Parish Council**

Cllr McLeod was proposed by JB, seconded by EL. There being no further nominations, Cllr McLeod accepted the nomination, and he was duly elected.

**2 To elect other officers of the Parish Council**

The council decided that it was not necessary to elect other officers.

**3 To receive any apologies** County Cllr M Dewsbury, Cllr D Eckles

4 **To accept and sign the minutes from 15 April 2019** The minutes were accepted unanimously and signed.

5 **To accept any declaration(s) of interests** none

6 **Adjournment for Public Participation** none (see separate report on Annual Parish Meeting)

**7 Report from District and County Councillors** none (see APM Report)

**8 Matters Arising** none

**9 Planning matters**

a 2019/1014 land east of Brecon Lodge, Home Farm Lane: erection of two dwellings and garages

No comment – this renewed application is outside the development boundary and is a matter for SNDC Planners to decide

b 2019/1038 2 Church Cottages, Swingy Lane: extension and infill – no comment

**10** **Highways Issues:**

Deopham Road approaching the Primary School from the direction of Deopham: speed limit changes from 60mph to 30mph but it is believed that traffic does not slow down for the school. 20mph would be more appropriate but a speed limit change may not be allowed. The SAM2 will be positioned on this stretch of road and if the stats gathered warrant it the council will approach Norfolk Police for assistance.

**11 Financial Matters**

**a** The following payments were APPROVED:

|  |  |  |
| --- | --- | --- |
| **payee** | **description** | **amount** |
| Gareth Roderick-Jones | salary May 2019 | 194.86 |
| TTSR Ltd | grounds maint (invoice 1 of 4) | 691.99 |
| Gareth Roderick-Jones | clerk’s expenses 2018-19 | 356.66 |
| Action Play & Leisure | play equipment repairs | 143.52 |

b NOTED: bank balances as at 9 May 2019

current account £4978.43

savings 1 £48.67

savings 2 £100.51

Balance £5127.61

c Approval and signature of Exemption Declaration for 2018-19 audit: APPROVED and signed

d Approval and signature of Annual Return figures for 2018-19 audit: APPROVED and signed

It was proposed that the council approve items 11a-d: proposed IC, seconded DH and agreed unanimously

**12 South Norfolk Climbing Club Governance Document**

For the next agenda.

**13 Football Club Lease:** ongoing. This long term item can be removed from agendas until there is progress to report.

**14 Playing Field Maintenance and Signage**

* JB will make and install signs for the ditch that runs alongside the playing field to warn of the danger of a deep ditch;
* JB will make/source and install a “no dogs” sign;
* JB will use a durable adhesive to fix the new trapeze hndles in place;
* the basketball hoop at the Village Hall needs to be checked and repaired or replaced.

**15 Village Hall Carpark maintenance**

The cost of materials has increased since BC quoted £600 to spread gravel. It will now cost £680-£700. It was proposed to get this work completed after the Beer Festival (proposed CM and seconded JB, and agreed by all).

**16 Derek Daniels perimeter gates:**

DH has now carried out the work; materials supplied by JB.

**17 Wymondham College Prep School Proposals:** no new information currently available – for next agenda

**18 Correspondence** as circulated to councillors and noted

**19 Items for the Next Agenda**

Payments to be made to DH for gate repairs (£27.17) and for Turner Field rent

Documents due for review – Financial Regulations and Risk Assessments

**20 Date of Next Meeting**

Monday 17 June at 7.30pm