**Morley Parish Council**

Draft Minutes of Parish Council Meeting held at Morley Village Hallat 7.30 pm on 18 June 2018

**Present:** Craig McLeod (Chair) (CM),Brian Clarke (BC), Jon Blake (JB)

**In attendance:** Gareth Roderick-Jones (Parish Clerk), District Councillor M Edney

**1 To receive any apologies** Cllr David Hastings, County Councillor M Dewsbury

**2** **To accept and sign the minutes from 21 May 2018:** The minutes were accepted unanimously and signed.

**3** **To accept any declaration(s) of interests** none

**4** **Adjournment for Public Participation**

A member of the public drew attention to recent flooding in the Hill Road/Norwich Road area. This appears to be caused by silted up ditches. This has been an ongoing problem for some years. NCC have been involved in the past but have not resolved the issue. CM will contact County Councillor Desbury to ask for her help in getting the problem tackled by NCC. District Cllr Edney will ask SNDC for action on the Anglian Water site near the Buck where overgrown ditches are also causing problems.

**5 Report from County Councillors** none

Report from District Councillor: Cllr Edney described ongoing collaboration between South Norfolk and Broadland District Councils and emphasised that this was a sharing of services rather than a merger, He also reminded us of the open day at SNDC in Long Stratton on 30 June.

**6 Matters Arising** none

**7 Planning matters** (previously circulated to councillors)

a 2018/1282 Wymondham College variation of condition 2 of 2016/2822 – no objection

 b 2018/1196 self-build dwelling adjacent to Clearview, Hookwood Lane – no objection

 c 2018/1017 poultry units – application withdrawn (noted)

d 2017/0814 dwelling adjacent to The Swallows, appeal against refusal of permission – no further comment

e (email regarding intention to open coffee shop in former post office) – supported (GRJ to respond to email)

**8** **Highways Issues:**

a SAM2: update deferred to next meeting

b Morley clock sign is still missing & 30mph sign still on rotten post – GRJ will contact Highways again

 c 20 mph WigWag – now straightened

**9 Financial Matters:** the following details were proposed CM, seconded BC and agreed unanimously.

 **a** The following payments were approved:

|  |  |  |
| --- | --- | --- |
| **payee** | **description** | **amount** |
| Gareth Roderick-Jones | salary June 2018 | 194.86 |
| Abate Ltd | pest control contract | 142.80 |

b NOTED - bank balances as at 14 June 2018:

 current account £552.38

 savings 1 £748.39

 savings 2 £100.36

 Balance £1401.13

 unpresented cheques £nil

c Approved: invoice to Village Hall Committee for 60% of annual insurance premium (£646.80 out of a total of £1078.00) – GRJ to send to VHC treasurer.

d Internal audit has been completed, relevant parts of Annual Return have been sent to external auditors, fukll details posted on website including statutory Right to View Accounts notification.

**10 South Norfolk Climbing Club (SNCC) Governance Documentation:**

deferred to the next meeting

**11 Football Club Lease** CM is liaising with Tim Chenery; to be added to next agenda.

**12 Abate Pest Control Invoices:** future bills will be consolidated into a single invoice at a reduced amount of £100 + VAT.

**13 Broadband Progress Report:** all parts of the parish are now reported to have faster broadband available.

**14 VH Carpark:** for the next agenda.

**15 New bench(es):** next agenda

**16 Correspondence:** correspondence previously circulated to councillors was noted. (Email from Corinna Pharaoh regarding site security for the next beer festival to be added to next agenda)

**17 Personnel issue:** The Parish Council needs at least one new parish councillor. Next agenda.

**18 AOB/Items for next agenda**

As noted in items above; also:

* Adoption of GDPR documentation (on website in draft form)
* Adoption of 2018 Asset Register

**19** **Date of Next Meeting**

16 July 2018 at 7.30pm