**Morley Parish Council**

Draft Minutes of Parish Council Meeting held at Morley Village Hallat 7.30 pm on 19 June 2017

**Present:** Craig McLeod (Chairman) (CM), David Eckles (Vice Chair) (DE), David Hastings (DH), Brian Clarke (BC), Jon Blake (JB)

**In attendance:** Gareth Roderick-Jones (Parish Clerk), County Councillor Margaret Dewsbury

**1 To receive any apologies** none

**2** **To accept and sign the minutes from 22 May 2017** The minutes were accepted unanimously and signed.

**3** **To accept any declaration(s) of interests** none

**4** **Adjournment for Public Participation**

1. There was an enquiry about a traffic survey in the village which had been discussed in a previous meeting – JB will speak to Highways about this.
2. Are there any plans for additional play equipment at the playing field, especially for younger children? Answer: not in the immediate future. However, DE will enquire as to funding, possibly from the Playing Fields Association, and will look into costs and options.

**5 Report from District and County Councillors**

**County Councillor Dewsbury** discussed efforts by the Fire Service to check taller buildings for safety, and the greatly increased safety checking and advice being given in the wake of the recent tower block tragedy.

**6 Matters Arising** none

**7 Planning matters**

a 2017/0001 proposed anaerobic digestion plant: this has been delayed to at least 21 July. Cllr Edney is coordinating with the planners to ensure that if this does not make it onto the agenda of the July Planning Committee meeting, it will not be heard during the August holiday season, but will be held to September.

**8** **Highways Issues:**

a The Rangers are visiting; councillors are asked to let GRJ have issues for the Rangers by the end of June to meet the 5 July deadline.

b SAM2 – we are now ready for the purchase. We have a quote from Westcotec and as this is well within previously agreed figures, GRJ will obtain a formal invoice which can be sent in to NCC for payment of their 50% contribution. On the NCC paperwork they have quoted a higher amount (£5772 total) which appears to be from a 2015 quote for 2x WigWags. As we are now asking for considerable less than this, the paperwork has been signed by CM and will be submitted by GRJ with the new invoice and a covering explanation.

c Trod path maintenance: the strimming has been completed by TTSR and we await their quote to incorporate this routinely.

d Temporary road closures: noted.

**9 Financial Matters**

 **a** The following payments were approved unanimously:

|  |  |  |
| --- | --- | --- |
| **payee** | **description** | **amount** |
| Gareth Roderick-Jones | salary June | £194.86 |
| Abate Ltd | pest control | £84.00 |
| Jenny Robson | internal audit (as previously agreed) | £40.00 |

b Balances as follows as at 31 May 2017

 current account £6764.57

 savings 1 £1746.91

 savings 2 £100.24

 outstanding cheques £1993.48

 Balance £4,771.09

c Feedback from internal auditor – noted the need to ensure that 2 sets of initials appear on all cheque stubs and best practice indicates initialing invoices and statements also.

 Annual Return forms agreed unanimously at the last meeting (minute 14) and signed by the Chairman.

**10 Correspondence:** correspondence previously circulated to councillors was noted.

1. Letter to Wymondham TC regarding speed limit on Deopham Road: GRJ to contact Wymondham TC to see if they have responded, and depending on their response to contact Highways (mentioning use of this road by horse riders)
2. Email from Mr Bobbitt regarding use of herbicides on playing field – GRJ to forward to DE who will investigate.
3. Email from Mr Bobbitt regarding dog poo stickers – GRJ will get a quote for 15 stickers and add to next agenda.
4. Re: incomplete information on signs at playing field and missing “deep ditch” signage – DE to investigate.

**11 AOB/Items for next agenda**

1. Sport England – SNCC have decided they do not require the remaining £1500 so Sport England have been informed and have now closed the account. Sport England need a lot of information at regular intervals, and DE has passed this over to the SNCC.
2. Rubber matting is required outside the Hall, and DE is getting quotes.
3. Morley Village Sign – Fred West is unable to carry out the work himself; he will either need help (using his equipment) or we will need to bring in another contractor – DE will investigate.
4. Is the insurance premium affected by the increased turnover of the Village and Sports Hall? GRJ to investigate.
5. The 20mph sign near Wymondham College is bent and might need work – JB will check and inform GRJ.
6. The crossroads sign half way along playing filed opposite Saffron Housing has a rotten pole and is in danger of falling – GRJ to inform Highways.

**12** **Date of Next Meetings**

17 July 2017 at 7.30pm

18 September

16 October

20 November