**MORLEY PARISH COUNCIL**

**DRAFT MINUTES OF THE MEETING 18th November 2013**

Present:Councillors Roger Cordey, Anna Allison, Jon Blake, Brian Clarke, David Hasting, David Eckles, Craig McLeod

In Attendance: (Clerk) Jo Rayner, County Councillor Margaret Dewsbury & no members of the public. **Meeting opened 7.30PM**

1. **To receive any apologies** Chris Shutt PSCO District Councillor Michael Edney
2. **To accept and sign the minutes from 21STOctober 2013.** These were accepted as a true record*. Proposed by Councillor McLeod seconded by Councillor Eckles Signed by the Chairman Councillor Cordey*
3. **To accept any declaration(s) of interests.** Councillor McLeod handed in the completed declaration of interest form. Pecuniary interests as follows:- Employment - Marketing Manager for Aviva, Beneficial interest in land, 13 Chapel Road, Morley St Botolph, Wymondham NR18 9TF *Parish Clerk to update records*
4. **Adjournment for Public Participation - Meeting closed at 7.31pm** No Comments. **Meeting reopened 7.31pm**
5. **Matters arising from the minutes of the last meeting.** Councillor Cordey reviewed the updates which had been previously circulated by the Parish Clerk

**a. Update regarding the progress of signs at the Recycling centre** Councillor Blake has collected the sign & plans to fit this over the weekend of the 23rd November. Councillor Blake & Councillor Hastings will also try & pick up a couple of posts**. b.Update on Laptop purchase.** Laptop ordered, collected & payment now required. See payments on the agenda **c. Update on previous agreement for the repayment of CILCA training costs if the Clerk leaves the post within the first 2 years** In line with the agreement our Parish Clerk will undertake the CILCA training. The new Parish Clerks contract will state that Morley Parish Council will fund this training with the provision that in the event of the Clerks departure from Morley Parish Council within the first year of employment the repayment from the clerk would be 100%; in the event of the clerks departure after one year & before the expiry of the second year of employment the repayment percentage will be 50%. **d. Update on any quotes for the repainting & new play equipment.** Councillor Eckles obtained two quotes to sand, clean, & paint the play equipment. A third quote is to follow. Two quotes for new play equipment also handed in & discussed. Parish Clerk to scan & email quotes to all councillors. The questionnaire template previously discussed was approved by the councillors. Parish Clerk to clarify if names, address or postcode are required on the questionnaire to qualify for the neighbourhood fundingscheme.The mail drop is to happen, within village, at Morley C of E Primary School, & potentially Wymondham College. The completed forms can be handed into Buck Public House, Morley Primary School or by email. Councillor Eckles would like to goahead to produce & distribute 200 questionnaires; Councillor Blake offered to print them.It was also discussed that the £300 from Waitrose be annotated onto the reserve element of the accounts Parish Clerk to amend the accounts. All the above actions were proposed *by Councillor Eckles seconded by Councillor Blake* **e. Update on repairs to Notice Board.** Pin board supplied by Councillor Eckles has now been cut to size & fitted to the appropriate boards. **f. Update on the request to remove an untaxed vehicle from 4 Deopham Road Morley.** Councillor Hastings confirmed that the car has now been removed**. g. Update on the work completed for the drainage of Derek Daniels playing field.** A discussion took place & it was agreed that the Village Hall owns the hedge so the Parish Council are responsiblefor the clearance of the ditch. Councillor Clarke suggested that the ditch should be drained & offered to complete this. Councillor Clarke quoted £200. One corner of the field belongs tothe owner of the paddock. Councillor Clarke offered to speak to the farmer to see if he can clear his section of the ditch. Councillor Eckles proposed that we accept the £200 quote on the provision that not all of these funds may be required but this would ensure the work is completed as soon as possible. Seconded by Councillor McLeod. **h. Banking –** Letter received from the Bank confirming the amendments of the Signing Agreements. **i. The new Derek Daniels Oak sign has now been completed – See payments on the agenda j. Parish Clerk Contract-** The main part of the contract is now complete. There have been two subjects included these relate tothe reimbursement of CILC training in the event of the Parish Clerks departure from the Council (para 25(1)., and Insurance tocover the provision and use by the Parish Clerk of the new Acer lap top on ParishCouncil business(para 11(1). The Parish Clerk has confirmed with the Insurance Company that the laptop is fully insured. **k. Update on Footpath Funding.** The main detail will be deferred until the January meeting. Councillor Allison asked if Councillor Cordey could speak to Besthorpe Parish Council to discuss the possibility of a donation. Councillor Hasting also offered to speakto the Chairman of the Governors at Wymondham College to discuss any potential donation. Proposed by Councillor Allison seconded by Councillor McLeod **l. Update on the Anglian Water/SNDC Site.**Proposal sent to SNDC awaiting response

1. **Update on Fortnightly Playground Inspections -**No action

1. **Update from MorleyFootball Club working Group Meeting**

Councillor Cordey summarised the meeting with the Youth Football Club. It was agreed that a previous template could be used for the basis of the agreement as the basic work had been completed by another Parish, thus saving legal costs, & time. Itwas highlighted by both parties that some areas of this agreement needed to be amended & a final draft would betyped up ready for a solicitor. To be actioned by Councillor Cordey. The Youth Football club would complete a Business Plan & once the agreement & plan had been finalised another meetingwould be arranged. It was discussed that £1000 has been annotated for legal fees & if we can reduce this figure, the funds could beused towards the footpath. Councillor Blake offered to ask his legislation solicitor friend to cast his eye over before we go to solicitors. It was also discussed that once the YouthFootball team havecompleted their business plan the rent for the field should be negotiated. *Proposed by Councillor Blake seconded by Councillor Cordey.*

1. **To consider the renewal of the Ground Maintenance contract for 2014**

After a discussion it was agreed that the existing contract would be renewed with Wil Smith for 2014 due to the price promise & the continuity as the contract may need to be taken over by the Youth Football Club due to the lease agreement. The Youth Football Club have agreed they are happy to take over this contract, once the lease has been finalised. *Proposed by Councillor Cordey seconded by Councillor Blake.* Parish Clerk to Contact Wil Smith

1. **Update on the Neighbourhood Fund**

* **Questionnaires, Distribution, Quotes, Photographs , Measurements & Future Actions.** This was discussed in item 634d.

1. **To consider a proposal from Whinburgh Bowls Club to potentially use Morley Bowling Green for 2014**

After a discussion it was agreed that Whinburgh could take over the rent of £50 & maintenance per year in principle. If they decide this is no longer required the Parish Council will look at the other options*.Proposed by Councillor Allison seconded by Councillor Blake.Parish clerk to notify*

1. **To consider the view of the Council regarding planning applications**

* **Any late applications.** None
* **Application 2013/0973 Land East of Brecon Lodge, Home Farm Lane, Golf Links Road Morley St Peter.Mr & Mrs Tubby As Agent. APPEAL AGAINST REFUSAL**

After a long discussion, two proposals were put forward & a vote held. Councillor Eckles proposed that the views of the Parish Council should state no comments. Councillor Cordey proposed that the observation of the Parish Council endorses the refusal with the application being outside the boundary guidelines.6 votes in favour of the later. Clerk to inform SNC

1. **Correspondence**
2. **War Memorials Trust- To consider researching what funding is available for next year**

Councillor Cordey suggested that this be researched by himself & Councillor Allison & the Parish Council to be updated in January’s meeting. *Proposed by Councillor Eckles seconded by Councillor* Blake.

1. **Octobers Crime Stats.** 6 calls from Morley. Out of the other 5 crimes 4relate to Youth Behaviour (not actual crimes however they show onthe system)
2. **Late correspondence -** Payment of £17 for the Royal legion poppy wreath accepted for the war memorial

Payment accepted £17 Cheque no 101167 *proposed by Councillor Cordey seconded by Councillor Eckles*

1. **Payments of Accounts**
2. **Supporting clerks Heidi Frary Invoicefor the last meeting 21st October 2013**

Payment accepted 101168 £46.30 Proposed by Councillor Allison seconded by Councillor Clarke

1. **Clerks Clerk Wages for November2013**

Payment accepted 101169 £231.61 Proposed by Councillor Allison seconded by Councillor Clarke

1. **expenses for October 2013**

Payment accepted 101170 £51.67 Proposed by Councillor Allison seconded by Councillor Clarke

1. **Payment for Parish laptop**

Payment accepted 101171 £689.01 Proposed by Councillor Allison seconded by Councillor Clarke

1. **Payment for Derek Daniels Oak sign as agreed at the last meeting**

Payment for collection & purchase of the oak accepted 101172 £42 Proposed by Councillor Allison seconded by Councillor Clarke

Payment for dismantle & disposal of old sign board & fit new accepted 101173 £42 Councillor Allison seconded by Councillor Clarke

1. **Payment of donation agreed last meeting for Morley St Peter Churchyard Grounds £200**

2013 Payment made in May 2013. Councillor Hasting is to confirm with the church that this request was for the Parish Council to annotate £200 in their precept budget for 2014, & that this payment will be issued next year in April. *Proposed by Councillor McLeod seconded by Councillor Cordey*

1. **To receive reports from Councillors and Clerk**
2. Parish Clerk met with Heidi Friary regarding precept. Parish Clerk to complete precept figures & email the Councillors by the end of the yearso that Councillors can agree the figures within the January
3. Councillor McLeoddiscussed the broadband issue & options for the village. Explained his discussions with BT around the update & Morley should have fast broadband by the end of the year
4. **Future Business -** None
5. **Date of Next Meetings**

20th January 2014

17th February 2014

17th March 2014

28TH April 2014 (4th Monday due to Easter)

**Meeting closed at 08.51pm**