MORLEY PARISH COUNCIL

**Minutes**

**On the 17th March at 7.30 p.m.**

Present: Chairman Councillor Cordey, Councillors, Jon Blake, Brian Clarke, David Hasting, David Eckles

In Attendance: (Clerk) Jo Rayner, County Councillor Margaret Dewsbury, Tim Chernery & 1 members of the public.

**Meeting opened 7.32 PM**

1. **To receive any apologies.** Councillor Craig McLeod (due to work commitments) Councillor Anna Allison ,James King PCSO
2. **To accept and sign the minutes from 17th February 2014** These were accepted as a true record*. Proposed by Councillor Clarke seconded by Councillor Eckles , Signed by the Chairman Councillor Cordey*
3. **To accept any declaration(s) of interests** - Councillor Brian Clarke declared that in relation to agenda item 694 Update on Footpath Funding that he has submitted a quotation to undertake some of this work.
4. **Adjournment for Public Participation** **Meeting Closed at 19.33pm**

Senior Football Club –Advised the council that with immediate effect the Senior Football Club has finished. From February they have had to cancel due to waterlogged pitches at home & away so have had to pull out of the league. Players were pulling out so they have joined with Wymondham Town football club on a temporary basis. It may be that in following seasons they will reform.

Councillor Eckles responded & explained what the Parish Council has done to rectify the drainage situation, & what has been agreed with the Youth Football Club to help in the future.

The Senior Club requested that the payment due for rent could be reviewed & waived. It was agreed that the Invoice would be sent out with a disclaimer stating that this be deferred until full council has discussed at the 28th April 2014.

*Proposed by Councillor Eckles seconded by Councillor Cordey*

County Councillor Margaret Dewsbury handed out the “Your ideas are not wasted” flyer to promote the completion of the Norfolk Recycling Centres online & phone survey.

**Meeting reopened at 19.54 pm**

1. **Matters arising from the minutes of the last meeting (previously circulated to all councillors)**
2. **Update on the Anglian Water/SNDC Site.**

Proposal sent to SNDC- Response from Renata Garfoot Head of Asset Management SNDC. In principle the Council is supportive of the disposal and transfer of land assets.  Renata been asked to put these into a priority order as they have nearly 200 sites. Whilst the focus will be on asset disposal that will generate a capital sum, Renata will seek to put this one to towards the top. Parish clerk to chase in a couple of months

1. **Update on Morley Youth Football Club lease.**  A meeting was held on the 13th March 2014 regarding each section of the agreement to ensure all parties were happy to proceed. Amendments were agreed by both parties. The agreement will now be typed up by Councillor Cordey for the Morley Parish Council solicitor to look at & then a discussion around legal fees & who is paying can be finalised.

1. **Update on the quotes for the repainting & purchase of the new play equipment & questionnaire** Funding Application sent to Paul Edwards for final completion. This Funding appears to have been withdrawn for future applications. Discussion took place around the quotes which had been previously circulated to all the councillors. It was agreed that the “Spingie Car” is to be ordered from Action Play £355.25 + vat. *Parish Clerk to order*. *Councillor Eckles is to instruct Chris Scott regarding the £230 repainting quote, use sealant to repair the sea saw seat Proposed by Councillor Cordey seconded by Councillor Blake.*
2. **Update on Fortnightly Playground Inspections** Councillor Blake informed the Council that one of the litter bins has been pulled over & he will update the council once this has been repaired. This will be completed when the Springie Car is fitted

1. **To discuss the cleaning & repainting of the Village Sign**  After a discussion Councillor Eckles proposed that village sign be cleaned & repainted subject to quote obtained by Councillor Cordey of £38.00 from Mr F West*. Proposed by Councillor Eckles seconded by Councillor Cordey*

1. **To consider plans for War Memorials centenary**. Deferred to next meeting

1. **Update on Footpath**. Councillor Blake confirmed that Morley Parish Council have been successful in their bid and will be funded up to 50%.  Councillor Blake has spoken to 5 local businesses to obtain quotes. Only two of the five businesses have come back with quotes. Councillor Eckles proposed that we speak to highways regarding specifications & public liability insurance to which quote they would be happy with. If highways agree that Mr Brian Clarke quote meets these specification we would go with Mr Brian Clarke if not the council would instruct Lamberts. Councillor Blake to contact Highways

Lamberts Quote

Price to Construct and extend existing footpath on Golf Links road Adjacent to Hall Lane Including construction of 1nr Culvert to small ditch and slab on edge feature to retain bank and Hedge. Price also includes for concrete foundation ready for Bridge construction at a later date Total Price £3,925.00

Mr B Clarke Quote

Price to construct a footpath on Chapel Road & to extend the current footpath at Golf Links Road Total Price £2450

After a discussion regarding the purchase of the piece of land owned by a parishioner this has been deferred until the Aprils meeting to discuss funding.

*Proposed by Councillor Eckles seconded by Councillor Cordey*

1. **Asset Register dated April 2013/2014 review**

After discussion it was agreed that a Goal post worth £ 1000, a climbing frame worth £500, a wheelie bin worth £90 & a dust bin worth £50 be added onto the asset Register. The Parish Clerk highlighted that within the Health & Safety Policy an annual inspection of the village assets must be carried out & findings recorded. Any serious defects/items for attention must be actioned. The Councillors confirmed that there are no other issues that have not been previously discussed & minuted. Parish Clerk to contact Gill Neal in relation to the Village Hall & its contents & report back at the next meeting *Proposed by Councillor Blake seconded by Councillor Hastings*

1. **Risk assessment & Policy & Procedure Review**

• Business Continuity Plan

• Grant Awarding Policy

• Complaints Procedure

• Health & Safety Policy

• Financial Regulations

All the above polices were reviewed by the councillors with no change. A discussion around the financial limit, quotes & tenders in the Financial Regulations took place & it was agreed that the limit of £5000 was acceptable. *Proposed by Councillor Eckles seconded by Councillor Clarke & Financial Regulations signed by Councillor Cordey* It was also discussed & agreed that the balance which has been put aside for any potential Election Costs remain at £850 & will be reviewed within the next precept. *Proposed by Councillor Eckles seconded by Councillor Cordey*

1. **To consider the view of the Council regarding planning applications**

• Any late applications - None

1. **Correspondence**

Crime Stats - There were no crimes recorded for Morley during the dates of 17/02/2014 and 16/03/2014. There were 3 calls to police from Morley St Botolph ,Highway Disruption, Lost dogs & suspicious circumstances

There were just 2 calls to police during that time from Morley St Peter; Report of a loose dog in the road, Report of a lost dog. Parish Clerk to contact PCSO James King to identify if these incidents relate to dog stealing. If so Parish Clerk to highlight the problem in the next NET issue *Councillor Eckles seconded by Councillor Cordey*

1. Late correspondence- None

1. **Payments of Accounts**
2. Clerk Wages for March 2014

Payment accepted 101189 £218.50 Proposed by Councillor Clarke seconded by Councillor Cordey

1. Clerks expenses for February 2014

Payment accepted 101190 £28.10 Proposed by Councillor Clarke seconded by Councillor Cordey

1. Payment for Pest Control

Payment accepted 101191 £84.00 Proposed by Councillor Clarke seconded by Councillor Cordey

1. Payment for FLP. Swing seats x4

Payment accepted 101192 £229.20 Proposed by Councillor Clarke seconded by Councillor Cordey

1. Late Payments

Adviced Council of payment D/D for the Annual Dog bins £220.68 Proposed by Councillor Clarke seconded by Councillor Cordey

1. **To receive reports from Councillors and Clerk**

Parish Clerk – Spoken to Anne Barnes regarding annual internal inspection once end of year a/c have been finalised Parish Clerk will contact to book an appointment

* Morley Bowls Club have informed the Parish Council that the Football club are not interested in the use of the caravan & would like to know if the council would be interested .The Caravan has water gas & a generator for power plus a shower & toilet. Plus there is a separate Portaloo.

Councillor Clarke advised the Council that there is excess water on Buck Corner – Parish Clerk to report

1. **Future Business None**
2. **Date of Next Meetings**

28TH April 2014 (4th Monday due to Easter)

19th May 2014 Annual Parish Meeting & Annual General Meeting

16th June 2014

21st July 2014