**MORLEY PARISH COUNCIL**

**Draft Minutes**

**On the 17th February at 7.30 p.m.**

Present: Chairman Councillor Cordey, Councillors, Anna Allison, Jon Blake, Brian Clarke, David Hasting, Craig McLeod

In Attendance: (Clerk) Jo Rayner, Parish Liaison Officer Jane Scarrott from Norfolk Association of Local Councils, James King PCSO, Tim Chenery, & no members of the public.

**Meeting opened 7.32PM**

1. **To receive any apologies** District Councillor Michael Edney ,David Eckles (due to work commitments)
2. **To accept and sign the minutes from 20th January 2014**. These were accepted as a true record*. Proposed by Councillor Blake seconded by Councillor McLeod Signed by the Councillor Allison who acted as Chairman at the last meeting*
3. **To accept any declaration(s) of interests.** None
4. **Adjournment for Public Participation** Meeting Closed at 19.34pm & re opened at 19.34pm as no comments
5. **Matters arising from the minutes of the last meeting (previously circulated to all councillors)**
6. **Update on the work completed for the drainage of Derek Daniels playing field.** Councillor Clarke has completed the draining of the ditch as previously agreed from last meeting. If this does not solve the problem, Shirley Bishop who is the flooding officer at SNDC may be able to help*.* Parish clerk has informed Tim Chenery*.*
7. **Update on the Anglian Water/SNDC Site.** Proposal sent to SNDC- Response from Renata Garfoot Head of Asset Management SNDC. In principle the Council is supportive of the disposal and transfer of land assets.  Renata been asked to put these into a priority order as they have nearly 200 sites. Whilst the focus will be on asset disposal that will generate a capital sum, Renata will seek to put this one towards the top*. Parish clerk to chase in a couple of months*
8. **Councillor McLeod’s Declaration of interest form has been updated & sent to SNDC.** SNDC have now updated the website with all amendments outstanding from earlier in the year.
9. **Update on Morley Youth Football Club lease.**  A final draft has been typed up & a meeting is to be arranged to discuss the final draft before it is sent to the solicitor. The Youth Football club will also complete a Business Plan. *Councillor Cordey to organise the* follow up meeting
10. **Proposal from Whinburgh Bowls Club to potentially use Morley Bowling Green for 2014.** Winburgh Bowls Club have now contacted the Clerk to thank the Parish Council for their consideration & to confirm that they will not be needing the use of Morley Bowling Green in 2014.
11. **Update on Fortnightly Playground Inspections.** Councillor Blake informed the Council that one of the litter bins has been pulled over & he will update the council once this has been repaired
12. **Update from Norfolk Association of Local Councils (Parish Liaison Officer) Jane Scarrott**

Jane introduced herself & discussed café cluster meetings. The next one will be held on the 4th March at St Michael’s, Church Street, Reepham to acknowledge Climate Change Week

1. **Ground Maintenance Contract to be signed by Chairman** Contract signed by Chairman Councillor Cordey & *Parish Clerk to action*. The Contract had been previously approved at an earlier meeting.

1. **Update on War Memorials Trust research**

The War Memorials Trust is the obvious funder. The maximum grant payable in response to any application will be 20% of project costs. This may not be an option so a full discussion is to be held at the next meeting of any ideas to celebrate the centenary in November. *Proposed by Councillor Allison seconded by Councillor Cordey*

PCSO James King joined the meeting 19.43

1. **Update on the quotes for the repainting & purchase of the new play equipment & questionnaire**

Councillor Eckles is to instruct Chris Scott regarding the £230 repainting quote,& repair the sea saw seat. Parish Clerk is awaiting invoices for the of purchase from FLP for swing seats for £191 + VAT & Action Play & Leisure for a springy for £355.20 + VAT

Neighbourhood Fund Application – The application is now part completed. The areas outstanding are:- -Quotes from Action Play & Leisure, & FLP, plus any information around the installation costs to demonstrate the Parish Councils contribution to the project. Once these have arrived Parish clerk to contact Paul Edwards at SNDC regarding the application.

Thank you letters have been sent to Wymondham College, Morley primary & The Buck Public House for their support.

1. **Update on Footpath Funding**

Councillor Cordey spoke to Besthorpe Parish Council to discuss the possibility of a donation. However they have requested more information to enable them to do so. Councillor Hasting has contacted the Chairman of the Governors at Wymondham College about footpath but unfortunately they were unable to help.

Parish Clerk confirmed that the Town & Parish Councils Highways Partnership Fund Application has been competed & sent

Councillor Blake confirmed that he will chase the 3 quotes & updates to follow at the next meeting

1. **To consider the view of the Council regarding planning applications**

• Any late applications

Wymondham College Golf Links Road Morley St Peter Norfolk NR18 9SZ Application 2014/0241

  Variation of Condition 2 of permission 2013/0520/F - revised drawings

no comments- *Proposed by Councillor Cordey seconded by McLeod*

1. **Correspondence**
2. Crime Stats- No crimes recorded for the Morley area since the last meeting, two calls to police from the area, both highways related. PCSP James King adviced that Shed Alarm Padlocks are available free of charge these can be obtained from the Police Headquarters.
3. **Late correspondence** None

1. **Payments of Accounts**
2. Clerk Wages for February 2014 Payment accepted 101186 £218.50 Proposed by Councillor Allison seconded by Councillor Cordey
3. Clerks expenses for January 2014

Payment accepted 101187 £20.29 Proposed by Councillor Allison seconded by Councillor Cordey

1. Late Payments

Payment for Brian Clarke to cleaning ditch at Morley Village Hall Payment accepted 101188 £240.00 Proposed by Councillor Allison seconded by Councillor Cordey

1. **To receive reports from Councillors and Clerk**

Parish Clerk is to review the Risk Assessment & Financial control document & will use the template on the Norfolk Association of Local Councils website

1. **Future Business**

None

1. **Date of Next Meetings**

17th March 2014

28TH April 2014 (4th Monday due to Easter)

19th May 2014 Annual Parish Meeting & Annual General Meeting

16th June 2014

21st July 2014

Meeting closed 20.03