MORLEY PARISH COUNCIL

Minutes **16th June 2014**

Present: Chairman Councillor Cordey, Councillors, Brian Clarke, David Hastings, David Eckles, Craig McLeod, Anna Allison.

In Attendance: (Clerk) Jo Rayner, County Councillor Margaret Dewsbury, & 2 members of the public

**Meeting opened 7.30 PM**

1. **To receive any apologies** Councillor Jon Blake(work commitments)
2. **To accept and sign the minutes from 19th May 2014.** These were accepted as a true record. *Proposed by Councillor McLeod seconded by Councillor Hastings , Signed by the Chairman Councillor Cordey*

 Councillor Eckles & 1 member of the public arrived at 7.32pm

1. **To accept any declaration(s) of interests.** Councillor Cordey declared that he has been duly elected as the Church Warden for St Botolph Church. This has been noted & the Parish Clerk is to update the declaration of interest documents once completed.
2. **Adjournment for Public Participation. Meeting closed at 7.32pm - Meeting opened at 7.32pm**
3. **Matters arising from the minutes of the last meeting (previously circulated to all councillors)**
	1. **Update on the Morley Youth Football Club Lease & agree annual rental fees.** After discussion it was agreed that the Youth Football Club need a Lease rather than a Licence. Spire Solicitors have quoted 3 hours at a rate of £220.00 per hour plus VAT. Councillor Eckles proposed that the Parish Clerk is to obtain 2 other quotes. *Proposed by Councillor Eckles seconded by Councillor Cordey*
	2. **Update on the quotes for the repainting & purchase of the new play equipment & Neighbourhood Funding application.** Basketball hoop, kickboard & Springy Car now installed.
	3. **Update on the cleaning & repainting of the Village Sign.** Awaiting start date
	4. **Update on the Senior Football Club Rent payment.** The Youth Football Club has offered to purchase the goal posts in order for the Senior Club to pay the outstanding invoice. Parish Clerk to invoice the Youth Football team for the payment of £131.25.*Proposed by Councillor Eckles, seconded by McLeod*
	5. **Update on the Fence & Shed – Morley Bowls Club.** After discussion the Youth Football Club will use this piece of land. Therefore only part of the fence needs removing to enable the Bowls Club to remove their items. *Proposed by Councillor Eckles, seconded by Cordey*
	6. **Update on list of actions between the Village Hall Committee & the Parish Council.** After discussion it was agreed the annual contribution of 58% will be applied for the Village Hall Committees part of the joint Insurance policy. Parish Clerk to invoice Village Hall Committee £518.48 for 2014/15. *Proposed by Councillor Cordey seconded by Councillor Eckles.*Insurance notes that need attention –  Councillor Eckles will advise the Village Hall Committee that 1. A sign needs placing on the notice board stating where the stop cock is located. 2. That the pipes requiring lagging are - the back lobby hallway, Referee shower room, & the 2 away team changing rooms**.** TheParish Clerk has confirmed that the playground requirements have all been met.It was also agreed that the list of Village Hall Committee & Parish Council responsibilities that were previously circulated by the Parish Clerk is to be sent to the Village Hall Committee for confirmation. *Proposed by Councillor Eckles seconded by Clarke*
	7. **Update on the Parish Council Insurance Spring Matters Audit.** This has now been completed & will be reviewed annually with the risk assessment. Parish Clerk to action.
4. **Update on Fortnightly Playground Inspections.** No issues
5. **Norfolk Playing Field Association**

 After discussion it was agreed to renew this membership. *Proposed by Councillor Eckles seconded by Cordey*

1. **Update on the Anglian Water/SNDC Site**

SNDC have now confirmed that the land disposal programme and priority has been agreed. SNDC require the name of the Solicitor acting on behalf of the Parish Council. Councillor Eckles proposed that the Parish Clerk is to obtain 3 quotes. *Proposed by Councillor Eckles seconded by Councillor McLeod*

1. **Adopt the reviewed Standing Orders for 2014/2015**

The Parish Clerk confirmed that section 13 of the Standing Orders has been amended. This has previously been circulated to the Councillors via email. These were reviewed & adopted

*Proposed by Councillor Cordey by Councillor Hastings, Signed by the Chairman Councillor Cordey*

1. **Update on Footpath**

 Parish Clerk & Councillor Blake to arrange a meeting with Lamberts & Highways. To resolve any issues prior to the commence date.

Parish Clerk to obtain 2 additional quotes along with the quote from Spire Solicitors regarding the piece of land that is to be potentially purchased. *Proposed by Councillor Eckles seconded by McLeod*

Member of the pubic left the meeting 8.05pm

1. **Norfolk RCC Annual Membership**

After discussion it was agreed to renew the membership for £20. *Proposed by Councillor Allison seconded by Eckles*

1. **SNDC Funding for 2014/15 – Mini Recycling Centre**

The councillor’s confirmed acceptance of the agreement previously circulated by the Parish Clerk. Parish Clerk to action

 *Proposed by Councillor Cordey seconded by Allison*

1. **Energy Performance Requirements/ Display Energy Certificates**

The Parish Clerk informed the Parish Council that from the 9th July 2015 a Display Energy Certificate & advisory report will be required if the total floor area is more than 250m2. Parish Clerk is to complete more research & discuss at a later date.

1. **Update on the refund from the previous Parish Clerk regarding the expense of the CiLCA training**

A letter has been sent & this is to be discussed next month

1. **To consider the view of the Council regarding planning applications**

• Any late applications. Application2014/0836

Location : Land East Of Brecon Lodge, Home Farm Lane Golf Links Road Morley St Peter Norfolk

Proposal : Erection of two detached dwellings and cart lodge garages

Applicant : Mr Alan Tubby - Agent Mr Paul Took. 60 Neatherd Road Dereham Norfolk NR20 4AY

 Comments – The Council have no specific comment however the observation of the Parish Council endorses the refusal with the application being outside the boundary guidelines planning portal.

*Proposed by Councillor Cordey seconded by Councillor McLeod*

1. **Correspondence**
2. Crime Stats. None
3. Late correspondence
* Quote received for the repair & repaint of the notice board next to the Buck PH for £36 Freddie West which has be agreed. *Proposed by Councillor Cordey seconded by Councillor Eckles*
* Email received from parishioner requesting that Morley Parish Council apply to South Norfolk District Council to have the Morley Buck PH listed as an Asset of Community Value as provided for by the Community Right to Bid powers contained in the Localism Act 2011.

This is to be discussed in more detail next month as a full agenda item & the Parish Clerk to inform the parishioner of this *decision Proposed by Councillor Cordey seconded by Councillor McLeod.*

* Letter received from Mr Archer from Bungay requesting if the Parish Council knew of the location of a WW2 Army Searchlight. Councillor Clarke stated this was located at the water works in Morley at the north end of Bucks Lane however there is no physical evidence remaining. Parish Clerk to inform Mr Archer.

1. **Payments of Accounts**
2. Clerk Wages for June 2014

Payment accepted 10125 £211.50 Mrs J Rayner & 101206 £7.00 Proposed by Councillor Allison seconded by Councillor Cordey

1. Clerks expenses for May 2014

Payment accepted 101212 £42.43 Mrs J Rayner .Proposed by Councillor Allison seconded by Councillor Cordey

1. Abate Pest Control - Quarter commencing 3/6/2014

Payment accepted 101207 £84.00 Abate pest control. Proposed by Councillor Allison seconded by Councillor Cordey

1. Invoice for Springy Car, Kick wall & basketball Post, swing shackles & bearings plus installation

Payment accepted 101208 £2703.90 Action Play & Leisure Ltd. Proposed by Councillor Allison seconded by Councillor Cordey

1. Norfolk RCC Annual Membership

Payment accepted 101209 £20.00 Norfolk Rural Community Council. Proposed by Councillor Allison seconded by Councillor Cordey

1. Wil Smith Landscapes – Ground maintenance for the half year Derek Daniels Field, Turner Field, Morley St Botolph Church

Payment accepted 101210 £1068.00 t.t.s.r. Ltd/ Wil Smith Landscapes. Proposed by Councillor Allison seconded by Councillor Cordey

1. Payment to High Oak PCC- Donation towards maintenance for Morley St Peter Churchyard grounds

Payment accepted 101211 £200.00 - High Oak PCC. Proposed by Councillor Allison seconded by Councillor Clarke

1. Late Payments. None
2. To receive reports from Councillors and Clerk
* Parish Clerk requested a contribution toward the new BT package of anytime calls & Broadband. The Council agreed to pay £7 per month toward the monthly fee & £10 per month towards the broadband. This is saving the Parish Council on average a minimum of £13 per month. *Proposed by Councillor Cordey seconded by Councillor Eckles*
* Councillor Clarke requested that the Parish Clerk report a pot hole outside Morley St Botolph Church. Parish Clerk to action
* Councillor Allison – update on Broadband. The village is served from Wymondham Cabinet 3, a detailed survey has uncovered all sorts of issues.  A complete re-design is required and have included the cabinet in the last phase of the rollout in the second half of 2015.  That is still subject to BT finding an alternative design.
* Councillor Eckles highlight the problem with Rabbits on the Football pitch & bowling green & requested that this be put on the agenda for next month Parish Clerk to action.
1. Future Business
2. Date of Next Meetings

21st July 2014

15th September 2014

20th October 2014

17th November 2014 Meeting Closed 9.15pm