

## MORLEY PARISH COUNCIL

Draft Minutes of Parish Council Meeting held at Morley Village Hall at 7.30 pm on 20 June 2016

**Present:** Craig McLeod (Chairman) (CM), David Eckles (Vice-Chairman)(DE), Jon Blake (JB), Brian Clarke (BC), David Hastings (DH)

**In attendance:** County Councillor Margaret Dewsbury, Gareth Roderick-Jones (Parish Clerk)

1 **To receive any apologies** none

2 **To accept and sign the minutes from 16 May 2016**

Spelling of "Broom" amended to "Broome" in item 2, "retain" in 5d was changed to "extend"; then the minutes were accepted unanimously and signed.

3 **To accept any declaration(s) of interests**

Cllr Eckles declared an interest in item 13a regarding payment for the climbing wall as he is connected with both the Village Hall Committee and South Norfolk Climbing Club.

4 **Adjournment for Public Participation**

none

5 **Report from District and County Councillors**

County Councillor Margaret Dewsbury informed the Council that the main preoccupation at County Council level remains discussion about plans for regional devolution. She also informed the Council that the Parish Partnership scheme had been extended and therefore it was decided to investigate the possibility of getting a second WigWag sign – this will be discussed at the next meeting.

6 **Matters arising from the minutes of the last meeting**

The quote from Cllr Brian Clarke for levelling the Village Hall car park and laying gravel was considerably cheaper than the outside quotes that had been obtained because he would charge a relatively small amount for labour – to be discussed at the next meeting.

Cllr Clarke has also quoted for work on the new footpath: levelling and surfacing including road planings for £900 + VAT. There was discussion as to whether the PC wanted work to proceed on the footpath; if so, whether the PC wanted to accept Cllr Clarke's quote. Proposed DE and seconded JB that we proceed with the work and accept BC's quote: agreed unanimously.

GRJ will send an invoice to the Village Hall Committee via Gill Neal for 60% of the cost of the insurance renewal premium of £1088.46 (ie £653.08).

7 **WigWag purchase - update**

The Acceptance papers were signed, contributions from SNDc and Wymondham College having been banked.

8 **Draft Asset Register:** GRJ to correct location of the basketball hoop from Turner Field to Derek Daniels Field, and to add two benches, at St Botolph's and at Turner Field, valued at £125.00 each. It was confirmed that the insurers classify the climbing wall as sports equipment, rather than as part of the building, and have adjusted that category accordingly.

9 **Planning application for the container to be used as a gym at the VH: ongoing (DE)**

10 **Highways issues:** CM has spoken to Brian Bygrave at Highways and discussed a safer crossing point at Wymondham College and other issues; regarding white lines on Golf Links Road near the new footpath, CM will follow up with Highways.

11 **Planning applications**

none

12 **Correspondence**

The following items were noted:

quotations from BC regarding work on the footpath and VH car park – discussed (as above)

Your Norfolk Extra – noted

RTPI Planning Conference for Councillors – noted

NCC Trading Standards Consumer Scam News – noted

NCC News Update – noted

CAN Consultation on Travel Needs in Breckland and S Norfolk – noted

**12 Payments of Accounts and Receipts**

- a Payment was agreed and cheques were signed for the following:

PAYEE	AMOUNT	DATE	CHEQUE #
G R-Jones (June salary)	£176.70	20 June	101316
G R-Jones expenses	£112.04	20 June	101317
Jenny Robson (internal audit)	£40.00	20 June	101318
ICON (sign – climbing wall)	£101.70	20 June	101319
NCC (Wig Wag sign)	£3152.00	20 June	101320
Entre-Prises UK Ltd (climbing wall)	£21,758.90	20 June	101321

The cheque for Entre-Prises to be held pending confirmation from DE that Sport England funds have been credited to the PC's current account.

A further invoice from Arrampica for site-specific climbing wall training was deferred to next meeting (DE).

- b Annual Return for 2015-2016 and associated papers were checked and accepted by the Council – proposed DE, seconded DH and agreed unanimously. The Return was signed by CM.

Balances as at 31 May 2016 as follows:

current a/c	£6,293.63
savings a/c community project	£1,746.25
savings a/c Morley PC	£100.21
sub-total	£8,140.09
outstanding cheques	£100.00
<b>TOTAL</b>	<b>£8,040.09</b>

**13 To receive reports from councillors and clerk**

New footpath has been strimmed and now awaits the surfacing work (JB).

**14 Any other business and items for next agenda**

- There has been no correspondence on the Anglian Water land opposite the Buck – to be added to next agenda.
- The phone box is missing following an RTA – next agenda.
- Emails which require action or a response should be flagged with obvious wording ("ACTION REQUIRED") at the beginning of the subject line so they can be easily identified on any device. (DE)
- Councillors need to be given notice of forthcoming agendas so they can submit items in time.

**15 Date of Next Meeting**

Monday 18 July 2016 at 7.30 pm at the Village Hall.