**MORLEY PARISH COUNCIL**

Draft Minutes of Parish Council Meeting held at Morley Village Hallat 7.30 pm on 19 October 2015

**Present:** Councillors Craig Macleod (Vice Chairman)(CM), David Eckles (DE), Jon Blake (JB), David Hastings (DH), Brian Clarke (BC)

**In attendance:** CountyCouncillorMargaret Dewsbury, District Councillor Michael Edney, Gareth Roderick-Jones (Parish Clerk) and three members of the public.

102 **To receive any apologies** none

103 **To accept and sign the minutes from 21 September 2015**

Accepted – proposed DE, seconded JB and signed by CM as acting Chairman

104 **To elect a new Chairman**

DE proposed CM as new Chairman, seconded DH; agreed unanimously

This left the Vice Chairmanship vacant, so JB proposed DE as Vice-Chairman, seconded by CM and agreed unanimously

105 **To accept any declaration(s) of interests**

DE declared a long-term interest, as Chairman of South Norfolk Climbing Club and a member of the Village Hall committee, in the forthcoming grant towards the climbing wall; he will not handle any of the finances on this project

106 **Adjournment for Public Participation**

a Village Hall committee are conducting a clear-up around the Hall and are concerned about tyres which have been dumped there. Clerk will find out if SNDC will remove them or if they can be removed by members of the PC/Village Hall Committee and legally dumped.

New bins have arrived so smaller items can be binned on site.

A voluntary clean-up will take place next Saturday (24 October) from 10.30am involving members of the PC and of the Football Club; DE will provide bin bags, and will also arrange disposal of the old tree remains.

b There was a request to add another container for fitness equipment on the field; Football Club have already agreed, No objection from the PC.

c Problems with moles and rabbits on playing field: JB will investigate mole situation and report back; action on rabbits has already been agreed on.

d progress on the Football Cub lease was briefly discussed (on agenda as item 111): there should be something to report later this week, and will be added to next agenda.

107 **Matters arising from the minutes of the last meet**ing

a Anglian Water site: no further developments; will be added to next agenda

b path to primary school: this has been deferred for consideration at a later date

108 **Update on land registration of Derek Daniel’s field**

ongoing; will be added to next agenda

109 **To discuss Child Protection Policy**

ongoing; will be added to next agenda

110 **Purchase of Outlook software**

ongoing; will be added to next agenda

111 **Update on Morley Youth Football Club** **lease**

as discussed above; awaiting developments

112 **Update on Morley footpaths**

hedge cutting has been completed; plans are underway for the tarmac and cutting the gap in the hedge (will be done last to discourage pedestrians from using this land before the footpath is complete);work on the bridge is in progress; fencing to start in the first week of November; completion is expected within a matter of weeks.

113 **To discuss Playground Maintenance Action Plan**

ongoing; will be added to next agenda

114 **To discuss accepting the terms of the Sport England grant for the climbing wall**

Sport England have offered a grant of £28,000 for the construction of a climbing wall at Morley Village Hall. The funds will be administered by the Parish Council and will be accounted separately from other Parish Council funds. DE has completed the necessary paperwork for our acceptance of the offer, and the Clerk will record and collate the paperwork for posting tomorrow (20 October)

115 **To propose delegating Councillor Eckles to act as liaison between Morley PC and Sport England**

Proposed CM, seconded JB, agreed unanimously

116 **Update on speed limits and village signage**

deferred for discussion at a later date because of high cost of signage and maintenance (subject to CM’s findings on contact with Parish Partnership – see above)

117 **To discuss delegation of authority to Clerk to close play area in emergencies and to spend up to £500 for emergency item**

Extended to include Derek Daniels Field; in circumstances when pest control or other maintenance activities could pose a risk to the public, councillors can contact the Clerk to arrange temporary closure of facilities on safety grounds

proposed DE, seconded DH, agreed unanimously

118 **Update on the Housing Strategy Consultation**

6 weeks remain for councillors or members of the public to put in a challenge relating to the Housing Strategy

119 **To discuss the need to arrange an Annual Village Inspection**

As a first step the Clerk will try to locate an existing asset register amongst current paperwork

120 **To discuss geocaching**

Clerk will ascertain if

a) Morley PC have been approached for permission to have items cached on PC property (in which case there is no objection and Clerk can respond as such – proposed DE, seconded JB, unanimously agreed), or if

b) it is an idea to initiate geocaching in the area (in which case it will be added to the next agenda)

121 **Update on the Fortnightly Playground Inspections**

report has been circulated by email; no issues apart from molehills

122 **To discuss the Transparency Code**

Morley PC is on track to complying fully with the exception of keeping the website updated (some updating has been done this month but financial data still needs to be uploaded); Clerk will look for website training either from NALC or from Heidi Frary (Parish Clerk at Barnham Broom)

123 **Update on new cheque signatories**

DE, CM and JB will make further efforts to have personal identities checked and agreed by Barclays. If this continues to be problematic we will consider moving accounts, possibly to Lloyds Bank.

Meanwhile, CM will approach Anna Allison, whose status as authorised signatory has not yet been cancelled with Barclays, to see if she will agree to sign urgent cheques as an interim arrangement – proposed DE, seconded CM

124 **To discuss co-opting two new Parish Councillors**

The Clerk had already distributed an explanatory document regarding qualifications/disqualifications for potential councillors, and gave a brief summary. Councillors and members of the public are encouraged to propose eligible people for co-option.

125 **To consider the view of the Parish Council regarding planning applications**

a 2015/2146 no comments or objections; proposed DH, seconded BC

b 2015/2221 no comments or objections; proposed DE, seconded DH

Clerk will inform SNDC accordingly

126 **Correspondence**

a Crime Stats none

b Anna Allison has received £125 in compensation from Barclays for aggravation caused to her while carrying out Morley PC business, so she has kindly donated it to our funds. Rather than see this spent on everyday business, it was decided to ensure that this sum goes towards the cost of the new footpath. Clerk will write to her to that effect.

127 **Payments of Accounts and Receipts**

received from SNDC - £250.00 Adopter Payment for the Recycling Centre

128 **To receive reports from Councillors and Clerk**

none

129 **Future Business**

none

130 **To discuss terms and conditions of Clerk’s employment**

Clerk will coordinate with DE who has draft documents; results of discussion to be presented at next meeting

131 **Date of Next Meeting**

16th November 2015

***deadline for items for meeting agenda: 8 November***

No meeting in December